



# **GFWC FLORIDA**

## ***Arts & Crafts Competition Handbook***

### **2018-2020**

Joy Wright  
Convention Exhibits Chairman  
1927 Kimball Ct S  
Lakeland, FL 33813  
863-797-6102  
Email: [jwright38@hotmail.com](mailto:jwright38@hotmail.com)

Karin D'Amico  
Convention Exhibits CoChairman  
5506 Terrain de Golf Drive  
Lutz, FL 33558  
813-909-0050  
Email: [meharley2@aol.com](mailto:meharley2@aol.com)

## GFWC Florida Arts & Crafts Competition Handbook 2018 - 2020

### **GENERAL RULES**

1. Only GFWC Florida affiliated club members may enter the competition.
2. The work must have been completed within the past year.
3. No item may be entered in more than one category.
4. Each member is responsible for entering her work in the proper category.
5. Use 2018-2020 forms only. Current forms available on the GFWC Florida website.
6. A member may not enter any items in the competition which have grossed \$1,000 or more from sales or teaching within the twelve months preceding the competition.
7. Members entering the competition must have signed the Release Form.
8. You may display multiple pieces together: i.e. teapot with cup & saucer, necklace with earrings, etc. OR - you may display one piece along with a photograph of the entire set.
9. If an item is an original, please write a brief description that explains the planning and execution of the design on a 3" x 5" card and attach it to the item.
10. If the item incorporates an unusual technique or material, please write a brief description on a 3" x 5" card and attach the card firmly to the item.
11. Smaller items (like jewelry) may be mounted on a display board.
12. Doll Clothes may be displayed on the doll.
13. Mark your item with a directional arrow, if necessary, showing which direction is up.

## GFWC Florida Arts & Crafts Competition Handbook 2018 - 2020

### **CLUB** **GUIDELINES**

The club must follow the General Rules. Forms referenced in *italics* below are available in the Resources section of GFWC Florida website

Duties of the Club's Arts Chairman:

- Schedule a Club Arts & Crafts Competition, preferably in January.
- Encourage members of your club to enter, share *Category Form* with them.
- Purchase 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place ribbons.
- Make arrangements for judges.
- Prepare *Judging Forms* ahead of time.
- Attach a completed *Entry Card* to each entry. Excel *Entry Cards* on the website are 3 to a page. What you type in the top section of each card will mimic in the bottom section.
- Collect *Release Forms*.
- Be sure NOT to show the member's name during the judging.
- Accompany judges and help them in any way possible, including attaching the proper ribbons to each entry. (Clipboards are helpful.)
- Announce winners.
- Thank your judges.

After the Club Competition is over, send your District Arts Chair a completed *Certification Form* and a *Category Form* with only the Club 1<sup>st</sup> place winners. Keep the completed *Release Forms* for your records.

## **DISTRICT GUIDELINES**

The District must follow the General Rules. Each District must have an Arts & Crafts Competition to be eligible for the State Competition. Forms referenced in *italics* below are available in the Resources section of GFWC Florida website

Duties of the District Arts Chairman:

- Work with your District Director to schedule a District Arts & Crafts Competition, preferably in February.
- Purchase 1st, 2nd, 3rd place ribbons.
- Make arrangements for judges.
- Prepare *Judging Forms* ahead of time.
- Attach a completed *Entry Card* to each entry. *Excel Entry Cards* on the website are 3 to a page. What you type in the top section of each card will mimic in the bottom section.
- Be sure NOT to show the member's name during the judging.
- Accompany judges and help them in any way possible, including attaching the proper ribbons to each entry. (Clipboards are helpful.)
- Announce winners.
- Thank your judges.

After the District Competition is over, send your State Chairs a completed *Certification Form* and a *Category Form* with only the District 1<sup>st</sup> place winners. Deadline is March 20

Plan to assist with Arts & Crafts registration at GFWC Florida Annual Convention, usually Friday afternoon and Saturday morning.

## **STATE RULES**

The State must follow the General Rules. Entries should be brought to the GFWC Florida Annual Convention and registered during the time noted in the Convention Program, usually Friday afternoon and Saturday morning. The person(s) checking in the entries is responsible for making sure the items are tagged with correct *Entry Card*.

Duties of the State Arts Chairmen:

- Purchase 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place, honorary mention ribbons.
- Make arrangements for judges.
- Prepare *Judging Forms* ahead of time.
- Prepare *Entry Cards* ahead of time, per the District Arts Chair *Category Form*
- Prepare Category markers ahead of time and note each marker with expected number of entries
- Remind District Arts Chairs to assist with registration
- Accompany judges and help them in any way possible, including attaching the proper ribbons to each entry. (Clipboards are helpful.)
- Announce State level Awards at the Saturday luncheon
- Thank your judges.

## **JUDGING CRITERIA**

It is important to secure qualified judges. Sources may include local artists and craftsmen, school art teachers, craft associations, craft shops, photography or art clubs, members of embroidery guilds, and museum staff. Do not use members of your own club as judges.

Compensation for judges is entirely up to the club, district, and state; however, an honorarium of \$50 is suggested. Many clubs & districts include lunch. A thank you card is appropriate

**AWARDS**

1. First, second, third, and honorable mention ribbons will be awarded in each category, if deemed by the judges.
2. Even if there is only one entry, it does not necessarily mean the entry is to receive a 1<sup>st</sup> place ribbon.
3. The decision of the judges will be final.
4. Club and District levels may award additional ribbons, such as Best of Show, etc.

**STATE LEVEL:**

A Rosette for Best of Show for the CRAFTS shall be selected by the Craft Judges.

A Rosette for Best of Show for the ARTS shall be selected by the Arts Judge.

A Rosette for Best of Show for the PHOTOGRAPHY shall be selected by the Photography Judge.

The Jeannine C. Faubion Award of Excellence shall be chosen by all Judges

The President's Choice shall be selected by the current GFWC Florida President

The Director of Junior Clubs Award shall be selected by the current GFWC Florida Director of Junior Clubs.

State level awards will be announced at the Saturday luncheon.